

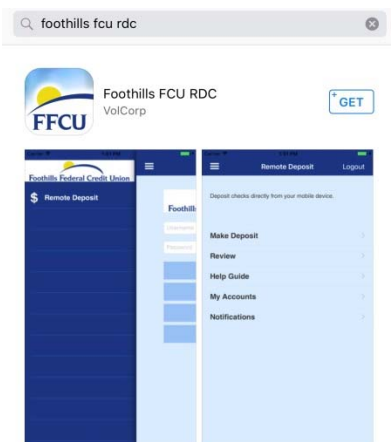


Foothills Federal Credit Union Remote Deposit Capture

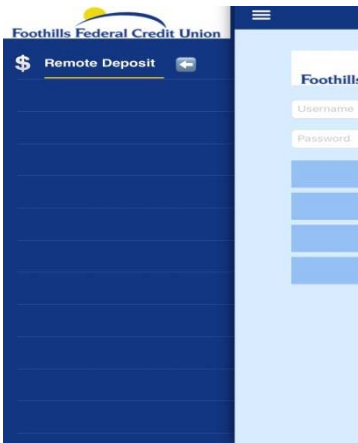
iPhone and Tablet users:

Steps to get RDC Started

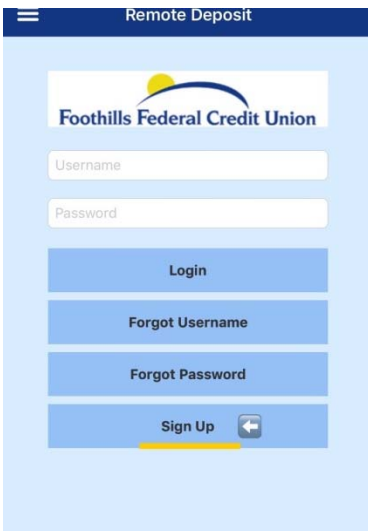
1. Go to the App Store
2. Search for **Foothills FCU RDC**
3. Scroll all the way down and you should see the screen below



4. Click **GET**
5. You may have to enter your Apple password
6. Once downloaded click on the app
7. Click Remote Deposit



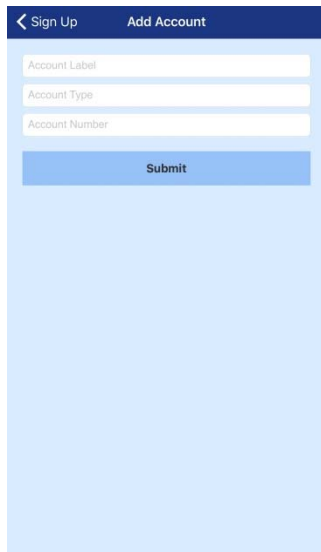
8. Click Sign Up at the bottom of screen



9. Enter your information. (name, email, phone #, password, and username)

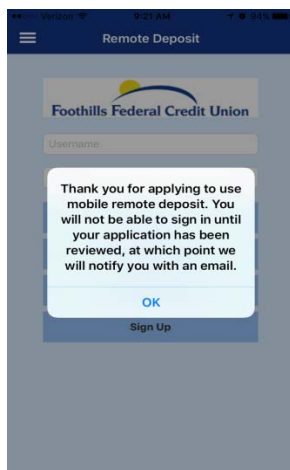
*****Member must have an account number*****

10. On account type click savings or checking and then label it something you will recognize
11. For account number on savings enter number with NO dash and on checking enter micro number



A screenshot of a mobile application interface for adding an account. The top navigation bar is dark blue with a white back arrow and the text 'Sign Up' and 'Add Account'. Below the navigation bar are three white input fields with light blue borders, labeled 'Account Label', 'Account Type', and 'Account Number'. At the bottom of the form is a blue button with the text 'Submit' in white.

12. Click **Submit**



When approved you will receive an email saying you are accepted!

To submit a check:

1. Endorse the back of your check as “For Remote Deposit to Foothills Federal CU Only, name, account number, and date

Example Endorsement: For Remote Deposit to
 Foothills Federal CU Only
 John Smith
 123456-Checking
 10/02/2017

2. Log in to your FFCU RDC
3. Click Make a Deposit
4. Click Deposit Account and choose your account
5. Enter amount of check
6. Take a picture front and back

TIPS:

- *Take photo against a background with a strong contrast between the check and the surrounding area
- *Position the camera above the check so there is no angle
- *Make sure the check is within the 4 squares

7. Continue
 8. Accept terms
 9. Deposit submitted
- *The **HELP GUIDE** is a helpful tool*